2025 EXISTING
Elementary Camper

Summit-Questa Montessori School

Dear Parents:

Welcome to SQMS Summer Camp!
We ask that you read the attached Camp Policies carefully. Please provide your child with healthy snacks and lunch daily. We do have a nutritional policy and do not allow soda, candy, high sugar snacks or chocolate.
Have your camper bring a backpack with a change of clothes, a towel, bathing suit, sunscreen, water shoes and bug spray. Please be sure that every item is clearly labeled with your child's name. For other questions and concerns, please contact your child's teacher.

Thank you for your cooperation.

Elementary Summer Camp Team

Summit-Questa Montessori School

Summer Camp 2025

EXISTING ELEMENTARY ENROLLMENT CHECKLIST

DUE WITH REGISTRATION:

_____ 1. Registration Worksheet
_____ 2. Addendum to the SQMS Summer Camp
_____ 3. Waiver & Release from Liability Form/Campus Safety Rules
_____ 4. Camp Policies
_____ 5. Swim Waiver & Media Release
_____ 6. Transportation Consent & Release
_____ 7. Field Trip & Swim Lesson Policy
_____ 8. Current HRS Good Health Form #3040
_____ 9. Current HRS Immunization Form #680

Student Name (Print):

_____

BEFORE YOUR CAMPER CAN ATTEND SUMMER CAMP ALL ENROLLMENT PAPERS AND CAMP FEES MUST BE SUBMITTED TO THE ADMINISTRATION AND HEALTH FORMS DH680 AND DH3040 MUST BE CURRENT.

Summer Camp 2025

Addendum to the SQMS Summer Camp Enrollment Form for Existing Students

Student Name: _____

I/We, _____, am/are enrolling the above mentioned student for the SQMS 2025 Summer Camp.

I/We attest that all the information I/we provided in the enrollment/re-enrollment paperwork for the 2024-2025 school year is accurate and still current, and I/we understand that SQMS, if needed, will use the following data from the student's file:

- Student and family contact information (address, phone numbers, email addresses, ….)
- Student's medical information (allergies, medical conditions, immunization status, medications, medication authorizations, health insurance and doctor's contact information, …)
- Pick up and emergency contact information and authorization

I/we understand that I/we are responsible for informing Summit-Questa Montessori School of any changes that might occur during the time the student is enrolled in the 2025 SQMS Summer Camp.

_____
Parent Name

_____
Parent Signature

_____
Date

Waiver and Release from Liability Form
Parent Consent

I hereby assert that my child _____ is physically able to participate in Summit–Questa's swim program including swim lessons, swim team and any other swim activity.

I, _____(parent's name), HEREBY WAIVE AND RELEASE, indemnify, hold harmless and forever discharge, Summit-Questa Montessori School (JEDCO, Inc.) and its employees, officers, and agents, of and from any and all claims, demands, debts, contracts, expenses, causes of action, lawsuits, damages and liabilities, of every kind of nature, whether known or unknown, in law or equity, that I ever had or may have, arising from or in any way related to my child's participation in any of the events or activities conducted by or on the premises of, or for the benefit of the Summit-Questa Montessori School.

Date: _____ Parent/Guardian Name (Printed): _____ Signature:_____

Witnessed By: _____

CAMPUS SAFETY RULES

Lunch, snacks, extra clothing and towel to be supplied by the parents. Students may not share personal items, lunches, clothing or snacks. The school will supply each student with community supplies (art/science/physical fitness, etc.) If you should feel more comfortable sending your child with their own personal pencils, markers, crayons, scissors, etc., that is acceptable but they must be clearly marked with your child's name. Students will be sent home immediately if they have a cough or fever or appear to have any signs of illness. Those who do not follow school safety rules will not be permitted to stay in camp.

I/We (parent name) _____ understand that the school will make every effort to keep each child and staff member as safe as possible and I/we, as parents, will do the same. Therefore, we (parents and students) understand that upon entering our campus we will follow the school policies.

Date: _____ Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Summit-Questa Montessori
Camp Policies

Arrival: When dropping your child off in the morning please be sure to **sign in** and touch base with a staff member before leaving**. DO NOT LEAVE YOUR CHILD UNLESS YOU SEE A STAFF MEMBER ON DUTY**. It is exceedingly important for your child to arrive at school on time. The way we start our day is important, as it sets the tone for the day ahead and models your values to your child. As such, we hope that each child arrives well rested and having had a nutritious breakfast. Arriving on time teaches children good habits, provides continuity and allows them to transition more naturally into the classroom with their peers.

Dismissal Time: Please be prompt in picking your child up at the appropriate time. You are given a 15 minute grace period once your child's day ends and emergencies are acknowledged. However, beyond this, **A Late Pick-up Charge Is Assessed**. First 15 minutes $25; 6:16-6:30 is $50; 6:31-6:45 is $75.00. We staff according to our after-care enrollees and as such, we may not be in accordance with adult to child ratios when children are left late. This is an unsafe situation for staff as well as your child.

School Shoes – Deck, oxford, sneakers and other soft-soled, lace shoes are the acceptable choices. Boots of any kind, flip-flops, sandals or open-toe shoes may not be worn to school.

Jewelry - Please do not allow your child to wear jewelry for safety reasons. It can be very upsetting when an item is lost or broken and more importantly, jewelry can get caught in playground equipment and this may be a safety issue

Communication: Communication between teachers and parents is necessary for the coordination of the child's home and school lives. Teachers and parents can schedule time for discussions as needed. Please keep the school informed of any changes in the home, which might affect your child's behavior. **Phone numbers, home address, and email addresses must be kept current. Please inform the front office to change your child's parental consent form.**

It is necessary for you to be connected to our school email and text alert system. Please check your emails and text messages for school/camp updates and other correspondence, including medical alerts in the event of a communicable illness in the classroom.

Pickup: When picking up your child, whether it be at the end of regular school/camp dismissal or from our after-care program, please be sure to sign out. As well, check your mailbox or child's backpack daily for announcements, memos, etc. For safety reasons, please do not allow your child to run around the campus after pickup.

The sight of a parent returning to school after a long day apart can be an emotionally charged experience for some children. Pickup is smoothest when children know the day has ended and the parent is now in charge. Giving your child a few minutes to gather their things and transition calmly helps to make it clear it is time to go home. When someone other than yourself will be picking up your child, you must let the office know. ***We need written information a minimum of 24 hours in advance. That person will need to show I.D.*** **We will not release your child to anyone not listed on your parental consent form or without your permission. Nor are children allowed to make their own plans with friends at school. These plans should be made through their parents.**

Parental Authority: Children need to see that their parents are fully responsible for their well-being, even when teachers are present. This transfer of authority can be difficult for all involved. When in the building, help your child follow our rules, which include the following:

- ✔ Use "inside" voices (quiet, soft and calm).
- ✔ Never run or "roughhouse" in the building or anywhere on our school grounds.
- ✔ Please leave things as neat and tidy as you find them.

In addition, please do not let your child out of your sight before or after class. When picking up or dropping off your child, **please do not engage teachers or staff members in conversation when they are on duty**. This may be a serious situation if their attention is diverted from the children they are supposed to be watching**. By distracting a staff member and/or teacher, you are potentially putting our children in danger**. Teacher's and/or staff member's eyes and ears must be on the children at all times. **If you need to talk to a teacher, please call the office to set up a conference or ask for the teacher to call you when she/he is free.** We appreciate your help.
REQUIRED STUDENT HEALTH FORMS: Our school policy requires that HRS Good Health Form #3040 be updated every two years and that HRS Immunization Form #680 must be kept current. All immunizations must be up-to-date. This includes any changes that may incur. Students with Religious Exemptions, who are not immunized, are attending school. Religious Exemption Form DH 681 must be kept on file but does not need to be renewed.

Illness/Medication: If your child becomes ill while at Summit-Questa Montessori School, you will be contacted immediately. Your child will wait in the office for your arrival. If you are unable to come promptly you must make arrangements to send someone immediately. Any child with a fever, vomiting, diarrhea, rash, nasal discharge (anything other than clear, such as green or brown in color), pink eye, head lice, will be sent home and may not return to school until symptom-free for 24 hours or with a doctors consent. Please report any communicable disease to the office immediately so that other parents may be notified.

If you bring prescription medication to be dispensed at school, it must be in the original container with the following information: name of doctor, name of child, directions for administering. You must request and fill out a #5 form which is kept on file, signed by a staff member specifying dosage, time and date given. Over the counter medication will not be dispensed at school. You may administer it to your child before or after school if you wish.

FAMILY INFORMATION: The information we request from our families, including but not limited to, addresses, phone numbers, email addresses, school records and financial information, is used only by SQMS for school purpose. Parents are issued school email accounts for the purpose of school communication. We expect our parents to honor our parent's privacy and **request that our families not utilize the school email addresses, street addresses or phone numbers to solicit non-Summit Questa business or for other personal purposes**. We appreciate your cooperation.

I, have read, fully understand, and agree to follow all school policies for as long as my child is enrolled at Summit-Questa Montessori School.

Student Name (print): _____

Parent's Signature/Date:_____ ***Parent's Signature/Date:***_____

Summit-Questa Montessori School
Swim Waiver and Release from Liability Form
Parent Consent Form

Child's Name: Age: Sex:

I hereby assert that my child _____is physically able to participate in Summit-Questa's swim program including swim lessons, swim team and any other swim activity. I, _____ (parent's name), HEREBY WAIVE AND RELEASE, indemnify, hold harmless and forever discharge, Summit-Questa Montessori School (JEDCO, Inc.) and its employees, officers, and agents, of and from any and all claims, demands, debts, contracts, expenses, causes of action, lawsuits, damages and liabilities, of every kind of nature, whether known or unknown, in law or equity, that I ever had or may have, arising from or in any way related to my child's participation in any of the events or activities conducted by or on the premises of, or for the benefit of the Summit-Questa Montessori School.

Parent /Guardian (print name): _____

Parent Signature: _____ **Date:**_____

Witnessed By: _____ **Date:**_____

Media Release

Child's Name _____ ***DOB*** _____

Address: ***City:*** ***State:*** ***Zip Code:***

NATURE OF PHOTOGRAPH: I consent for all purposes to the use, and/or reproduction of all photographs/videos of my child taken by the photographer or by any nominee of the photographer associated with the school, in whole or in part, in all forms and media editorial, art and exhibition.

In giving this consent, I release the photographer and his nominees from liability for any violation of any personal or proprietary right I have in connection with any reproduction or use of the photographs. I certify that I am over 21 years of age.

All photographs/videos are for educational purposes and/or advertising for Summit-Questa Montessori School.

Parent /Guardian (print name): _____

Parent Signature: _____ **Date:**_____

Witnessed By: _____ **Date:**_____

Summit-Questa Montessori School

Summer Camp
Transportation Consent and Release

I/We, _____, am/are the parent and legal guardian of _____ ("Student"). Student is enrolled in Summit-Questa Montessori School for the 2025 summer camp. By signing this waiver, I/we do so understanding the inherent risks and liabilities involved in the transportation of students. I/We hereby consent and give permission for Student to ride the bus or van owned and operated by JEDCO, Inc. d/b/a Summit-Questa Montessori School to and from the following locations (check all that apply):

_____ I/We give permission for Student to ride our Bus/Van to and from sports activities.

_____ I/We give permission for Student to ride our Bus/Van to and from extracurricular activities.

_X__ I/We give permission for Student to ride our Bus/Van to a neighboring property due to an emergency, crisis or natural disaster.

_____I/We give permission for Student to ride our Bus/Van for field trips. (In many cases, the school will rent buses for field trips and we will not be using our own.)

_____I/We give permission for Student to ride on a leased bus to attend a field trip.

In exchange for the School permitting my/our Student to ride the Bus/Van, I/we hereby agree to release and hold JEDCO, Inc. d/b/a Summit-Questa Montessori School, and their predecessors, successors, and assigns, as well as all of their respective representatives, agents, owners, officers, directors, shareholders, managers, partners, employees, staff, volunteers, and supervisors, past and present, harmless from and indemnify them against all claims, demands, suits, charges, fees, attorneys' fees, costs, damages, liens, liabilities, and actions of any kind whatsoever arising out of the transportation of Student. The types of claims I/we hereby release include contract claims, statutory claims, torts of any kind, negligence, intentional acts, economic and non-economic damages, expenses, costs, insurance claims, attorneys' fees, or any other type of claim.

I/We have signed this document knowingly, willingly, and after having an opportunity to consider its implications. I/We understand that I/we do not have to sign this document.

Parent/Guardian (print name) _____

Parent/Guardian (signature) _____ Date _____

Witnessed by _____ Date _____

Summit-Questa Montessori School
Field Trip Policy

"Building Independence through Field Trips"

I/We understand the importance of field trips in the Summit-Questa camp program and do agree to fully support this program and pay for all trips (most trips are included in the camp cost).

I/We give permission for my child to (a) participate in field trips and be transported away from the school with the understanding that all trips are planned and supervised. I/We hereby waive and release, indemnify, hold harmless and forever discharge, Summit-Questa Montessori School (JEDCO, Inc.) and its employees, officers, and agents, of and from any and all claims, demands, debts, contracts, expenses, causes of action, lawsuits, damages and liabilities, of every kind of nature, whether known or unknown, in law or equity, that I/We ever had or may have, arising from or in any way related to my/our child's participation in these field trips.

Parent Signature:_____ Date: _____

Swim Lesson Policies

Although we will try to accommodate all campers/students, some classes will fill up quickly. Registrations will be processed on a first come first serve basis. If a camper/student has been enrolled into a skill level that is inappropriate to maximize their potential for learning and fun, they will be reassigned to a new level and you will be notified.

Please note: Classes may be canceled if minimum enrollment is not met or due to inclement weather.